

MANEY HILL PRIMARY SCHOOL ACCESS PLAN 2012 – 2015

Objective/s	Accessibility code	Actions			Success criteria	Timescale
		How	Who	Resources		
To obtain new fencing/security gate for front of school to make site more secure.	E	Obtain quotes for new fencing/security gate to go around the front of the school, ensuring that people needing to enter the premises use an intercom system.	Head teacher Site supervisor Governing Body	funding	Children and visitors feel safe on site. Unauthorised access to the school is restricted.	Short by June 2013
To ensure that school site and buildings are accessible for wheelchair users.	E	Investigate ramps where there are existing steps. Widening door ways where needed.	Head Teacher Site Supervisor Governing Body	Funding	Wheelchair users are able to access the front and back of school safely and independently. Wheelchair users will be able to move in and out of internal doorways safely and independently.	Medium By June 2014
To ensure that path surfaces are appropriate and wide enough for wheelchair/pushchair access.	E	Check suitability of paths around school. Obtain quotes for resurfacing or repairing paths. Ensure that pathways are not obstructed by equipment and overgrown greenery.	Head Teacher Site Supervisor Governing Body	Funding	Paths will be even and clear and easy to use by everyone at all times.	Long By June 2015

Short term targets – 2012/2013

Medium term targets 2013/2014

Long term targets 2014/2015

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Objective/s (from the feature chosen)	Accessibility code	Actions			Success criteria	Timescale
		How	Who	Resources		
To provide handbooks for new members of staff.	C	Handbook produced for new members of staff to ensure policies and procedures are clear. Induction meetings take place.	Head Teacher and SLT.	SLT/ staff Meeting time. Booklet / handbook for new staff to school	New members of staff receive an induction that provides them with key information and policies in order to deliver a well structured curriculum.	Short by June 2013
Interactive Whiteboards and projectors in class rooms updated/improved.	C	Audit quality of IWB in each class room. Investigate whether visual quality can be improved and if the projectors or/and boards need replacing	Head Teacher. Site Supervisor.	Finance.	IWB in each class room will have high visual quality and will be clear from any place in the classroom.	Medium By June 2014
Climate Control in the Year 3 and 4 classrooms.	C	Obtain quotes and install air conditioning systems.	Head Teacher. Site Supervisor.	Finance.	Climate control in Years 3 and 4 will ensure a comfortable learning environment at all times.	Long By June 2015

Short term targets – 2012/2013

Medium term targets 2013/2014

Long term targets 2014/2015

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Objective/s (from the feature chosen)	Accessibility code	Actions			Success criteria	Timescale
		How	Who	Resources		
For the learning platform 'moodle' to be fully operational.	I	To set up the learning platform so that each child has access to their own page, giving information about what is going on at school. Parents also have a link to see what is happening with their child in school.	ICT coordinator, Class teachers, subject coordinators.	Moodle	Children regularly access their learning platform. Information is shared between home and school.	Short by June 2013
Clear Instructions and routes for getting into building and classrooms.	I	Review existing signage. Research and get quotes for new signs. Ensure that all entrances and exits are clearly identified, making it easier to access relevant areas.	Head Teacher. Site Supervisor	Funding	Anyone visiting the school site can easily identify the correct route into school.	Medium By June 2014
Office/Drop Box/ manned at all times. (Queues at the hatch etc).	I	Re-organisation of Offices in general to ensure somebody is available at all times. Review layout of front office area.	Head Teacher. Site Supervisor Office Staff SLT	Funding Organisation Time	People visiting or ringing the school will be able to speak to somebody promptly. Queues at front office to be reduced - especially during morning.	Long By June 2015

Short term targets – 2012/2013

Medium term targets 2013/2014

Long term targets 2014/2015